



Applicant Portal: Online Application Guide

This Online Application Guide tells you what information you will be asked for in the Applicant Portal so that you can gather the information before you start your application.

Need help? Contact us at Help@civida.ca, call 780-420-6161, or visit our website at www.civida.ca for more resources.

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Technology Tips



You can start your online application and come back to complete it later. Just click "save and continue" as you complete each section of the online application.



If you are using a mobile phone to view the Applicant Portal, we recommend turning your phone sideways (landscape) to view it more easily.



The Applicant Portal works in all web browsers, but we recommend using Chrome for the best experience.

Online Application Contents

Section 1: Household Information

Housing Program(s) You Are Applying For

Select all programs you are applying for. Please refer to our website for specific program details. You are welcome to apply for one or more programs at the same time:

- ☐ Community Housing
- ☐ Near Market Housing
- ☐ Mixed Income Housing

Applicant Details

Fill out this section for the primary (main) applicant:

- ☐ Name and birthdate
 - Please write your name as it appears on government issued identification
- ☐ Address and contact information
- ☐ Citizenship status
 - Provide a copy of the Government of Canada "Confirmation of Permanent Residence" document (i.e. Landed Immigrant Papers) ([see sample document](#)) for any household member who is a Permanent Resident. You will upload this at the end of the application.
- ☐ Student status

- Provide proof of school enrollment for all applicants 15 years and older. You will upload this at the end of the application.
- ☐ People we can contact if you are not available
- ☐ Current living situation (e.g. renting, temporary accommodation)
 - If you are renting, provide details about your rent and landlord contact information

Other Adults

Fill out this section for all other members of the household that are 18 years of age and older:

- ☐ Name and birthdate
 - Please write their name as it appears on government issued identification
- ☐ Address and contact information
- ☐ Citizenship status
 - Provide a copy of the Government of Canada "Confirmation of Permanent Residence" document (i.e. Landed Immigrant Papers) ([see sample document](#)) for any household member who is a Permanent Resident. You will upload this at the end of the application.
- ☐ Student status
 - Provide proof of school enrollment for all applicants 15 years and older. You will upload this at the end of the application.
- ☐ People we can contact if they are not available
- ☐ Current living situation (e.g. renting, temporary accommodation)
 - If they are renting, provide details about their rent and landlord contact information

Dependents

Fill out this section for all members of the household that are under 18 years of age:

- ☐ Name and birthdate
 - Please write their name as it appears on government issued identification
- ☐ Citizenship status
 - Provide a copy of the Government of Canada "Confirmation of Permanent Residence" document (i.e. Landed Immigrant Papers) ([see sample document](#)) for any household member who is a Permanent Resident. You will upload this at the end of the application.
- ☐ Student status
 - Provide proof of school enrollment for all applicants 15 years and older. You will upload this at the end of the application.

Live-In Aide

Fill out this section if there is a Live-In Aide in the household: someone who lives with you, takes care of you, and is paid.

- There are strict definitions and requirements for a Live-In Aide, and they must be approved by Civida.
- Visit our website for more details on Live-In Aides.

Previous Address

Fill out this section with details on your previous address. We may use this information for an additional landlord reference check.

Section 2: Income Information

Fill out this section with income information for all members of the household over the age of 15.

For members of the household between 15 and 64 years old, you will need to:

- ☐ Indicate all sources of income received by all household members AND
- ☐ Provide the most recent required documents for each source of income (see checklist below). You will upload this at the end of the application.

If there are any members of the household 65 years or older, you will need to:

- ☐ Provide the most recent Notice of Assessment from Canada Revenue Agency showing the amount on line 15000 ([see sample document](#)). You will upload this at the end of the application.
OR
- ☐ Indicate all sources of income and provide the most recent required documents for each source of income (see checklist below). You will upload this at the end of the application.

Calculating Monthly Amounts: For each income source, the Applicant Portal will ask you to enter the monthly amount you receive. Please calculate and enter the monthly amount as follows:

- Weekly income sources (e.g. Employment Insurance): Multiply the weekly amount by 52, then divide by 12. This will give you the monthly amount.
- Quarterly income sources – every 3 months (e.g. GST Credit; Alberta Child and Family Benefit): Divide the quarterly amount by 3. This will give you the monthly amount.
- Annual income sources (e.g. Notice of Assessment Line 15000): Divide the annual amount by 12. This will give you the monthly amount.

Income Source Checklist	Income Documents to Submit
Income Support (e.g. Social assistance, Alberta Works, Learner Income Support)	<input type="checkbox"/> Alberta Works or Income Support budget showing amount including Core Shelter amount (see sample document) AND <input type="checkbox"/> Learner Income Support or Skills Investment Bursary Notice of Assessment showing start and end date and full amount of student funding if applicable (see sample document)
Assured Income for the Severely Handicapped (AISH)	<input type="checkbox"/> AISH Health/Medical Budget Benefit card showing amount and household members (see sample document) <input type="checkbox"/> If you are receiving CPP disability, please provide documentation showing gross monthly amount
Refugee Resettlement Assistance Program	<input type="checkbox"/> Immigration, Refugees and Citizenship Canada documentation with start and end date and amount per month (see sample document)
GST Credit	<input type="checkbox"/> Government Benefits Notice from Canada Revenue Agency (see sample document)
Canada Child Benefit and Alberta Child and Family Benefit	<input type="checkbox"/> Government Benefits Notice from Canada Revenue Agency (see sample document)
Government Family Support (e.g. kinship care, foster care, Child and Youth Support program)	<input type="checkbox"/> Documentation from government showing breakdown of amount received
Employment Income	<input type="checkbox"/> Full calendar month of paystubs (e.g. May 5 – June 5) with pay dates in the same month (see sample document) OR <input type="checkbox"/> Documents from employer showing monthly gross amount
Employment Insurance	<input type="checkbox"/> My Current Claims from My Service Canada Account including start and end dates and weekly gross amounts (see sample document) AND <input type="checkbox"/> Record of Employment (if available) (see sample document)
Self-employment or business income (including income from driving a taxi/Uber or owning a business)	<input type="checkbox"/> Financial statement for one month's income completed by an accountant OR <input type="checkbox"/> Statement of Income and Expenses form on our website

Income Source Checklist	Income Documents to Submit
Canada Pension Plan (including survivor, children or disability benefits)	<input type="checkbox"/> My Service Canada payment printout (see sample document), OR <input type="checkbox"/> T4A(P) OR <input type="checkbox"/> Canada Pension Plan Form on our website
Old Age Security (OAS)/ Guaranteed Income Supplement (GIS)	<input type="checkbox"/> My Service Canada payment printout (see sample document), OR <input type="checkbox"/> T4A (OAS) OR <input type="checkbox"/> Canada Pension Plan Form on our website
Alberta Seniors Benefit	<input type="checkbox"/> Documentation from government showing gross amount per month OR <input type="checkbox"/> T5007 (Statement of Benefits) OR <input type="checkbox"/> Alberta Seniors Benefit form on our website
Private Pension	<input type="checkbox"/> Documentation from pension provider or annual or monthly gross income OR <input type="checkbox"/> T5007 (Statement of Benefits) OR <input type="checkbox"/> Alberta Seniors Benefit form on our website
Investments	<input type="checkbox"/> Financial Statement showing interest earned OR <input type="checkbox"/> T5 (Statement of Investment)
Child Support	<input type="checkbox"/> Creditor Statement of Account from Maintenance Enforcement OR <input type="checkbox"/> Court order or agreement OR <input type="checkbox"/> Letter from parent paying support
Partner/Spousal Support	<input type="checkbox"/> Creditor Statement of Account from Maintenance Enforcement (see sample document) OR <input type="checkbox"/> Court order or agreement OR <input type="checkbox"/> Letter from partner/spouse paying support
Student awards, scholarships, bursaries, or grants	<input type="checkbox"/> Documentation from awarding organization showing amount
Student Loans	<input type="checkbox"/> Documentation from Alberta Student Aid showing full amount received and end date (see sample document)
Treaty/Band Funding	<input type="checkbox"/> Documentation with funding amount and start and end date
Workers' Compensation Board (WCB) Income	<input type="checkbox"/> Documentation from WCB with amount and start and end date (see sample document)
Short or Long Term Disability Income	<input type="checkbox"/> Long term: Documentation from insurance provider of annual or monthly gross income

Income Source Checklist	Income Documents to Submit
	<input type="checkbox"/> Short term: Documentation from employer indicating benefit amount and start and end date
Support from family/friends	<input type="checkbox"/> Signed and dated letter from family member or friend providing support with amount per month
Other (e.g. Canada Recovery Benefit; Canada Emergency Response Benefit)	<input type="checkbox"/> Please explain and provide proof of income
No sources of income	<input type="checkbox"/> You do not need to submit any documents

Section 3: Asset Information

Fill out this section with asset information for all members of the household who are over the age of 15.

Provide the value or dollar amount for each of the following assets. Note you will need to provide proof for each of these assets. You will upload these at the end of the application.

- ☐ Money in a chequing or savings account
- ☐ Stocks, Bonds, GICs
- ☐ Property (e.g. land or home that you own)
- ☐ Other Investments (Important: RRSPs, RESPs, RDSPs, RRIFs, TFSAs are exempt assets and do not need to be disclosed)

Section 4: Vehicles

Fill out this section if you have any vehicles. We need to know how many vehicles your household has and their value because it may affect your point score and eligibility.

- Describe all vehicles that you or your household owns or leases
 - Provide proof of financing for vehicles that are leased. You will upload this at the end of the application.

Section 5: Pets

Fill out this section if you have a pet or Service Dog that will be living with you.

- Service Dogs are not considered pets. There are strict requirements for Service Dogs.
- Visit our website for more details on our Pet and Service Dog policies.

Section 6: Housing Preferences

Required Number of Bedrooms

Fill out this section using the *Bedroom Calculator* on our website. This will make sure you enter the correct number of bedrooms.

- Bedroom requirements are set by the Government of Alberta based on the number, age, and gender of people in your household.
- Civida must follow these rules to ensure everyone is adequately housed.
 - Even if you are willing to have a different number of bedrooms than the Bedroom Calculator says, we must follow the Government of Alberta bedroom requirements.
 - Note: These requirements do not allow children over the age of 5 to share a bedroom with someone of a different gender.

Accessibility Requirements

Fill out this section if any members of the household require an accessible home. Only certain buildings have accessible units.

- Accessible (barrier-free) homes have accessible building entrances without steps or changes in level, wider clearances and doorways within the home, barrier-free showers or tubs with handheld showerheads and may have lowered kitchen and bathroom counters.
- Not every barrier-free home will have every barrier-free design element as everyone has different needs.

Special Circumstances

Fill out all questions in this section. It is important to check off any situations that apply to you because they may affect your eligibility, point score, and place on the priority list:

- ☐ An additional child is expected in the near future (e.g. birth, adoption)
- ☐ Have been served a notice to vacate or been evicted
 - Provide a copy of your notice to vacate. You will upload this at the end of the application.
- ☐ Fleeing family or other violence or abuse
- ☐ Experiencing homelessness or at risk of homelessness
- ☐ About to be released from a program or facility and have nowhere to live
- ☐ Living in a shelter/hotel/motel
- ☐ Moving because of medical reasons and must be in Edmonton
- ☐ Accommodation is not accessible or adaptable for the physical circumstances of a member of the household (e.g. the home is not wheelchair accessible, entrance has a step etc.)

- ❑ Living in housing dangerous to health or safety (e.g.: broken doors, lights not working, Alberta Health Services has been to your home)
 - Provide a copy of the Alberta Health Services Environmental Health Report. You will upload this at the end of the application.
- ❑ Graduating from Housing First
 - Provide a copy of your graduation letter. You will upload this at the end of the application.
- ❑ Living with family or friends on a temporary basis

Section 7: Home Selection

Housing Map

View the homes on the Housing Map that meet your housing criteria.

- The homes you can see on the map are based on the information you provided in earlier sections of the application (e.g. accessible home, housing program type).
- If you change your information in the application, the list of homes you see here may change.

You can view homes on the Housing Map in two ways:

1. Click on the blue pins of individual buildings.
OR
2. Click on "Draw a search area" in the top right corner of the map to view all buildings in an area.

Select Homes

Click to "Select" all homes that you wish to be considered for.

- You can select as many homes as you like.
- You can change your home selections at any time in the future by logging back into the Applicant Portal.

Section 8: Documents to Upload – From all previous sections

In this section you will upload the supporting documents **from all previous sections of the application**.

- If you do not upload all required documents, your application will not be eligible.
- Take a photo or scan each required document, and upload it into the Applicant Portal using your mobile phone or computer.

Document Upload Checklist

Use this checklist to make sure you have uploaded all the correct documents. Please remember every applicant will have different information to submit; this is a guideline only. Always read and follow the directions in each section of the application:

- ☐ Copy of Government of Canada "Confirmation of Permanent Residence" document (i.e. Landed Immigrant Papers) for any household member who is a Permanent Resident
- ☐ Proof of income sources for all applicants 15 years and older
- ☐ Proof of school enrollment for all applicants 15 years and older
- ☐ Proof of assets
- ☐ Special circumstances documents

Section 9: Sign and Submit

All household members who are 18 years and older must electronically sign the application before it is submitted. Once submitted, your application status in the Applicant Portal will say "Applied."

Remember: You can log back into the Applicant Portal to check the status of your application and update the information in your application. It is very important to let us know if your information changes after you submit your application. This can change your point score and your place on the priority list.

Appendix: Sample Document Images

Household Information

Sample: Government of Canada

"Confirmation of Permanent Residence"

(i.e. Landed Immigrant Papers)

CONFIRMATION OF PERMANENT RESIDENCE

Family name: [REDACTED]
 Given name(s): [REDACTED]
 Date of birth: [REDACTED]
 Sex: [REDACTED]
 Citizenship: [REDACTED]

PERSONAL DETAILS - PA

Martial status: [REDACTED] Place of birth: [REDACTED] COB: [REDACTED]
 Height (cm): [REDACTED] Eye color: [REDACTED] COB: [REDACTED]
 Last entry at: [REDACTED] Last entry date: [REDACTED] Orig. no.: [REDACTED]
 Travel doc. no.: [REDACTED] Country of issue: [REDACTED] Expiry date: [REDACTED]

APPLICATION DETAILS

Issued at: [REDACTED] Issued date: [REDACTED] Valid to: [REDACTED]
 Category: [REDACTED] City of dest.: [REDACTED] City of dest.: [REDACTED]
 Special program: [REDACTED] Trans. task no.: [REDACTED] Flight no.: [REDACTED]
 CSO no.: [REDACTED] ESOC no.: [REDACTED] PNC: [REDACTED]

CONDITIONS:

NO: NONE
 Changed/convicted of a crime or offense in any country, refused admission to Canada

MEDICAL DETAILS

IME no.: [REDACTED] Surveillance code: [REDACTED] Valid to: [REDACTED]

SPONSOR INFORMATION

UCI: N/A Name: N/A
 DOB: N/A Relationship: N/A
 Address: N/A

DEPENDANTS INFORMATION

Have you any dependants other than those listed below? [REDACTED]

REMARKS

Immigration Officer: [REDACTED]
 I hereby certify that the above statements are true and correct and that I fully understand the conditions imposed.

Canada

Income Information

Sample: Notice of Assessment

Notice details

Social Insurance number: [REDACTED]
 Tax year: [REDACTED]
 Date issued: [REDACTED]

Notice of assessment

We assessed your 2017 income tax and benefit return and calculated your balance. Your tax preparer already gave you your refund (minus fees) when they filed your return.

Thank you,
 Bob Hamilton
 Commissioner of Revenue

Account summary

You have a refund to be paid to you. Do green, go paperless. Get your mail online through My Account. 1. Log in at [myaccount.ca](#). 2. Select "Manage my mail".

Canada

Notice details

Social Insurance number: [REDACTED]
 Tax year: [REDACTED]

Tax assessment

We calculated your taxes using the amounts below. The following summary is based on the information we have or you gave us. We may review your return later to verify income you reported or deductions or credits you claimed. For more information, go to [canada.ca/taxes-reviews](#). Keep all your slips, receipts, and other supporting documents in case we ask to see them.

Summary

Line	Description	\$ Final amount	CRRR
150	Total income	[REDACTED]	
235	Deductions from total income	[REDACTED]	
240	Net income	[REDACTED]	
260	Taxable income	[REDACTED]	
262	Total federal non-refundable tax credits	[REDACTED]	
6150	Total Alberta non-refundable tax credits	[REDACTED]	
420	Net federal tax	[REDACTED]	
428	Net Alberta tax	[REDACTED]	
435	Total payable	[REDACTED]	

Income Information

Sample: Employment Income - Pay Stubs

Employee Paystub

Cheque number: [REDACTED] Pay Period: [REDACTED] Cheque Date: [REDACTED]

Earnings and Hours

	Qty	Rate	Current	YTD Amount	Sick Hours and Vacation Pay	Earned	YTD Used	Available
Hourly	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Overtime	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Stat Pay	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Stat Worked	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Withholdings


	Current	YTD Amount
CPP - Employee	[REDACTED]	[REDACTED]
EI - Employee	[REDACTED]	[REDACTED]
Federal Income Tax	[REDACTED]	[REDACTED]

Net Pay

[REDACTED]

Sample: Employment Insurance – My Current Claims printout

13/09/2020My Latest Claim - Canada on



Government of Canada
Gouvernement du Canada

My Latest Claim - Canada on

Home > My Service Canada Account > My Latest Claim

Featured Services

Help

Log out

My Latest Claim

You did know...

- if you do not receive email alerts when new important Employment Insurance (EI) claim information is available in your My Service Canada Account, go to [View my status and correspondence](#) and select "Register for Alert Me" from the left-hand menu to register now!
- additional information on your latest claim may be available on the [View my status and correspondence](#) page.
- to prevent any delays, you must complete your report within three weeks of its due date.

Start Date of Claim:

Waiting Period:

Type of Benefit:

Total Insurable Earnings:

Benefit Rate (Includes Family Supplement):

Federal Tax:

Total Insurable Hours:

https://p13n135.svc.gc.ca/c2/meca-redir/portal-portal?portal=ac&redir=on&id=MySC_accountClaim.aspx?d=20200913

Sample: Employment Insurance – Record of Employment

[illegible]

Sample: Income Support – Alberta Works Statement

Direct Deposit Statement		
Your benefit payment has been deposited to your bank account.		
Bank:		DEPOSIT DETAIL
		Deposit date:
		Deposit No.:
		Amount:
IMPORTANT: If you move, change or close your bank account you must notify your worker IMMEDIATELY!		<i>Alberta</i>
HOLIDAY CLOSURE: GOVERNMENT OFFICES AND THE ALBERTA SUPPORTS CONTACT CENTRE WILL BE CLOSED FROM DECEMBER 24, REOPENING ON JANUARY 4, 2021. IF YOU ARE FACING AN EMERGENCY NEED DURING THAT TIME PLEASE VISIT ALBERTA.CA FOR A LIST OF AVAILABLE SERVICES OR CALL 1-866-644-5135. YOUR BENEFITS FOR JANUARY 2021 WILL BE ISSUED ON OR AROUND DECEMBER 31, 2020. IF YOU RECEIVE PAYMENT BY CHEQUE, DO NOT ATTEMPT TO DEPOSIT UNTIL YOUR DATE IDENTIFIED ON THE CHEQUE. AS A REMINDER, PLEASE REPORT ANY INCOME AND CHANGES IN YOUR CIRCUMSTANCES AS EARLY AS POSSIBLE. PLEASE RESPOND TO ANY INFORMATION OR DOCUMENTATION REQUESTS AS EARLY AS POSSIBLE.		
Deposit Information	ELIGIBLE BENEFICIARY CARD	The card will help you get health benefits covered by the federal government. For more information, visit www.alberta.ca/health-benefits or call 1-866-644-5135. There may need to be additional steps to get your card.
Description: CORE BENEFIT CORE SHELTER ***** NET CHEQUE *****	Account #	Signature of Beneficiary (Name must match card) or Signature of Authorized Person (Must Not Be a 19th October 2020)
COPYRIGHT © THE GOVERNMENT OF ALBERTA		

Income Information

Sample: Income Support – Learner Income Support Statement

Alberta AlbertaWorks
 PO Box 17000 Station Main Telephone 780-427-0729
 Edmonton, Alberta, Canada T5J 4R4 Fax 780-415-9947

00000014

Re: Funding Decision - Original Funding

Thank you for your recent Learner Income Support funding application. This letter is to inform you that a decision has been made regarding your request.

Your application indicated that you were requesting funding for the English for Academic

The following outlines the benefits you have been approved for:

September 2020	
Training Benefits	
• Books	\$300.00
Total Training Benefits	\$300.00
Allowable Income Support Expenses	
• Child Care Benefit	\$700.00
• Core Financial Benefit	\$1,200.00
• Core Shelter Benefit	\$640.00
• Children's School Expenses Benefit	\$515.00
Total Expenses	\$3,055.00
Learner Income Support Amount = Total Expenses - Total Resources	\$3,055.00
Total Monthly Eligibility Amount = Total Training Benefits + Learner Income Support Amount	\$3,355.00
Payment Amount	\$3,355.00
October 2020	
Allowable Income Support Expenses	

Income Information

Sample: AISH – Benefit Card

Direct Deposit Statement

Your benefit payment has been deposited to your bank account.

Bank: [REDACTED]

Sequence No.: [REDACTED]

DEPOSIT DETAILS

Deposit date: [REDACTED]

Deposit No.: [REDACTED]

Amount: [REDACTED]

IMPORTANT:
 If you move, change or close your bank account you must notify your worker IMMEDIATELY!

REPORTING REQUIREMENTS:
 YOU MAY HAVE HAD CHANGES TO YOUR FINANCIAL SITUATION AS A RESULT OF COVID-19, SUCH AS A CHANGE IN INCOME. PLEASE REPORT ANY CHANGES IN YOUR FINANCIAL, HOUSEHOLD, OR MEDICAL SITUATION AS SOON AS THEY OCCUR. THIS WILL HELP US SUPPORT YOU AS YOUR NEEDS CHANGE.

INCOME TAX:
 BE SURE TO FILE A 2019 INCOME TAX RETURN EVEN IF YOU HAVE NO INCOME TO REPORT. WHILE THE FEDERAL GOVERNMENT HAS DELAYED THE TAX FILING DEADLINE, FILE AS SOON AS POSSIBLE TO ACCESS BENEFITS SUCH AS THE ALBERTA CHILD AND FAMILY BENEFIT, CANADA CHILD BENEFIT AND THE GET CREDIT. IF YOU NEED HELP FILING YOUR RETURN, CONTACT CANADA REVENUE AGENCY (CRA) TOLL FREE AT 1-800-959-8211 OR VIA WWW.CRA-ARC.GC.CA. ALBERTA'S REVENUE STRATEGY/COVID-19.

THE GOVERNMENT IS COMMITTED TO SUPPORTING A HEALTHY REVENUE. FOR MORE INFORMATION ABOUT ALBERTA'S REVENUE, VISIT WWW.ALBERTA.CA/REVENUESTRATEGY. FOR THE LATEST INFORMATION ON COVID-19, GO TO WWW.ALBERTA.CA/COVID19.

Description	Amount \$	Net
AISH ALLOW	[REDACTED]	[REDACTED]
NET CHECK	[REDACTED]	[REDACTED]

Income Information

Sample: Refugee Resettlement Assistance Program – Government of Canada letter

Immigration, Refugees and Citizenship Canada
 Immigration, Réfugiés et Citoyenneté Canada

Immigration, Refugees and Citizenship Canada
 Resettlement Assistance Program (RAP)
 c/o Station 369
 9700 Jasper Avenue NW, Suite 55
 Edmonton, AB T5J 4C3

Ref. Resettlement Assistance Program – Move out Adjustment

Dear [REDACTED],

Congratulations on finding your first permanent home in Canada! Based on the information we received, which includes your move out date and your lease agreement, your RAP income support will be adjusted accordingly.

Please note that you have already been paid for the month of April, which was issued to you as part of your first cheque. As you moved out on 2020/04/01, we have calculated a prorated amount for the remaining days of the month.

As a result, your regular monthly allowance will be in the amount of [REDACTED].

Going forward, your regular monthly allowances will be in the amount of [REDACTED].

If you require further clarification, please contact a Settlement Organization in your area and a counsellor can help you better understand the information provided.

Regards,

[REDACTED]

Canada

Income Information

Sample: GST Credit – Government of Canada notice

Canada Revenue Agency / Agence du revenu du Canada
WINNIPEG MB RSC 9401
Protected B internal use only
Page 1

Notice details

Social insurance number	
Base year	
Payment period	
Date issued	
Tax centre	

Goods and services tax/harmonized sales tax credit (GST/HSTC) notice

We determined your annual entitlement based on the information we have. Please see the Explanation section for more information.

Your annual GST/HSTC entitlement is [REDACTED]

Thank you,

Bob Hamilton
Commissioner of Revenue

Account summary
We deposited this amount in your bank account.

Life's busy, so we'll remind you
Subscribe to our electronic mailing list at canada.ca/cra-email-lists and we will remind you of your next benefit or credit payment.

Amount deposited: [REDACTED]
Date deposited: [REDACTED]

Canada

Q73 E (16/07X)

Income Information

Sample: Canada Child Benefit – Canada Revenue Agency notice

Canada Revenue Agency / Agence du revenu du Canada
WINNIPEG MB RSC 9402
Protected B internal use only
Page 1

Notice details

Social insurance number	
Base year	
Payment period	
Date issued	
Tax centre	

Canada child benefit (CCB) notice

We changed your annual entitlement based on the information we have.
We increased your annual CCB entitlement from [REDACTED]

Thank you,

Bob Hamilton
Commissioner of Revenue

Account summary
We deposited this amount in your bank account.

Life's busy, so we'll remind you
Subscribe to our electronic mailing list at canada.ca/cra-email-lists and we will remind you of your next benefit or credit payment.

Amount deposited: [REDACTED]
Date deposited: [REDACTED]

CRHC RECEIVED
JUL 02 2020

Canada

CCB3 T (16/07X)

Income Information

Sample: Partner/Spousal Support – Maintenance Enforcement statement

**Maintenance Enforcement Program
Creditor Statement of Account**

File: [REDACTED]

Closing Interest Subtotal: 0.00

Creditor/Recipient Service Fees:

Reimbursements:

Creditor Summary

File: [REDACTED]
Statement Start Date: [REDACTED]
Enforceable Balance Due as of [REDACTED]
Unenforceable Balance Due as of [REDACTED]

Charge Summary between 2015-01-01 to 2016-01-20

Charge Additions	
*Interest Charge Additions	
Charge Reductions	
Interest Charge Reductions	

Total Charges and Adjustments

Payments made by Creditor/Recipient between 2015-01-01 to 2016-01-20

Paid to MEP/RP

Adjustment to Money Received

Returned Items	
Transferred Out	

Net Payments received and adjustments

Payment Details between 2015-01-01 to 2016-01-20

Money Paid to Recipient

Direct Payments to Creditor

Paid to Creditor through MEP which could include any amounts paid to interest

Paid to Creditor MEP Service Fees


Paid to RP Recipient Service Fees

Paid to Reimbursements

Creditor/Recipient Payments Requiring Further Processing

Income Information

Sample: Student Loan – Alberta Student Aid notice



P.O. Box 28000 Stn. Main
Edmonton, Alberta T5J 4R4
Canada

Your application for student aid has been approved for study at:

NORQUEST COLLEGE

You are eligible to receive:

Canada Student Loan
Alberta Student Loan
Canada Student Grant for Full Time Students with Dependents
Alberta Student Grant for Full Time Students
Total

\$


Your student aid award will be issued as follows:

Payment Date	Amount	Type
		Canada Student Loan
		Alberta Student Loan
		Canada Student Grant for Full Time Students with Dependents
		Alberta Student Grant for Full Time Students

Your student aid will be issued according to the schedule above once all necessary information has been received. There are different payment methods depending on the types of funding you are receiving.

Income Information

Sample: Canada Pension Plan/Old Age Security – My Service Canada printout



Client's Name:

SIN:

Old Age Security

Canada Pension Plan

Benefit	Amount	Effective (ref/ins)	Benefit	Amount	Effective (ref/ins)
OAS			Retirement		
GIS			Disability		
Allowance			Disability Child		
Allowance (survivor)			Survivor		
			Orphans		

Name:

Phone:

Postbox:

Signature:

Date:


Service Canada Processing Centre
PO Box 2700 Stn. Main
Edmonton, AB T5J 4C3

Canada

REC'D JUN 04 2020

Income Information

Sample: Workers' Compensation Board (WCB) – WCB notice



M

Vendor Number

Cheque Total

Cheque No.

Cheque Date

Page 1 of 1

Worker's Name	Payment Code	Payment Description	Claim Number	Inv/Ref Number	Start Date	End Date	Payment Amount	Amount Received

Total Amount is equal to Payment Amount less any Recovered Amounts

Total