

Emergency Contact Form

- All tenants should complete this form. This is so Civida can contact someone in case of an emergency.
- If you would like to have someone to be able to access and discuss your information regularly, please submit a Consent to Release Form.

You can submit this form to Civida in one of the following ways:

- Email to help@civida.ca
- Mail to or drop off in person at 10232 112 Street, Edmonton, AB T5K 1M4
- Fax to (780) 426-6854

SECTION ONE – PERSONAL INFORMATION

Please provide current contact information for the [primary tenant/rent supplement recipient/applicant, etc].

First Name(s) (current legal name)		Last Name (current legal name)		Preferred Name (if different)	
Unit Number	Street Address		City	Province	Postal Code
Home Phone Number			Mobile Phone Number		
Tenant Code					

SECTION TWO – EMERGENCY CONTACT(S)

Please list people who we can contact for or with information about you in the case of an emergency.

Emergency Contact One

First Name(s) (current legal name)		Last Name (current legal name)	
Relationship to you	Main Phone Number	Alternate Phone Number	

Emergency Contact Two

First Name(s) (current legal name)		Last Name (current legal name)	
Relationship to you	Main Phone Number	Alternate Phone Number	

Personal Representative

Do you have a will? No Yes



Civida.ca
E: help@civida.ca
P: 780-420-6161
F: 780-426-6854
10232 112 Street NW
Edmonton, AB T5K 1M4

If yes, please provide the information for your personal representative (also called an executor).

First Name(s) (Current legal name)		Last Name (Current legal name)	
Relationship to you	Main Phone Number	Alternate Phone Number	

This personal information is being collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and/or in accordance with any applicable agreements in place. All personal information collected during this process, during the course of the customer(s)'s stay, and for participation in any programs will be used to provide services and ensure a safe and secure environment of all our customers. Your information will be treated in accordance with the privacy provisions of Part 2 of the FOIP Act. Limited information may also be used by Civida and/or provided to the Ministry of Seniors and Housing for the purpose of developing programs, activities or policies (e.g., research, statistical analysis) or for receiving provincial and/or federal funding. If you have any questions, please contact our FOIP Coordinator at 780-420-6161 or at FOIPcoordinator@civida.ca